



DIVISION MEMORANDUM
OSDS No. 17, s. 2019

To: **Cluster Heads**
Elementary and Secondary School Heads
This Division

FROM: **LEONARDO M. BALALA, CESE**
Schools Division Superintendent

SUBJECT: **CONSULTATIVE MEETING ON EDUCATIONAL LEADERS'
SUPERVISORY AND MANAGEMENT SEMINAR**

DATE: October 15, 2019

1. In preparation of the conduct of Educational Leaders Seminar-Workshop to be held on November 19-21, 2019 all cluster heads, elementary and secondary school heads are requested to attend the meeting on October 17, 2019 at 1:00 PM, at the Division Office Conference Room, City Schools Division of Tacurong, Alunan Highway, Tacurong City.
2. The consultative meeting aims to: (a) identify topics to be discussed during the training; and (b) discuss other related issues/concerns.
3. For widest dissemination and compliance.