

SGOO Chief



Republic of the Philippines
Department of Education
Region XII
CITY SCHOOLS DIVISION OF TACURONG
City of Tacurong



DIVISION MEMORANDUM

No. 89 s. 2016

TO: Secondary School Administrators
This Division

FROM: **ROMELITO G. FLORES, CESO VI**
OIC- Schools Division Superintendent

SUBJECT: **RETRIEVAL OF EXCESS QUANTITIES OF GRADE 11 LEARNING RESOURCES DELIVERED IN SCHOOLS**

DATE: November 11, 2016

1. Relative to the letter received from the Bureau of Learning Resources through the Regional Director, it is advised that all excess quantities of delivered Learning Resources in schools for Grade 11 be retrieved and to be stored at the Division Office through the Supply Office.
2. This is in relation to the printing and delivery of some titles of Grade 11 materials which was procured and allocated based on the Early Registration Data.
3. Excess materials from schools are expected to be returned at the Supply Office, Attn: Kathryn S. Celendro on or before November 21, 2016.
4. Secondary Schools should submit a report of delivered/received materials from the Central Office at the LRMDS Office using the template on or before the above-mentioned date.

Title	No. of Copies Received	Enrolment	Remarks

5. For information and compliance.

Inclosure: Letter to the SDS

References: Unnumbered from Curriculum & Instruction

To be indicated in the Perpetual Index under the following subjects:

MANAGEMENT

RESOURCE

SUPPLY

Telephone: 064-200-6316

Email Us: tacurong.city@deped.gov.ph

Telefax: 064-200-6093

Visit Us: www.depedtacurong.org



Department of Education
BUREAU OF LEARNING RESOURCES

Ground Floor, Bonifacio Bldg., DepEd Complex, Meralco Ave, Pasig City
*blr.lrpad@deped.gov.ph *blr.lrp@deped.gov.ph *imesetd@yahoo.com

6341054 * 6341072 * 6319294 * 6340901



Office of the Director

July 21, 2016

DR. ROMELITO G. FLORES

Schools Division Superintendent

DepED Division of Tacurong City

TPES Compound, Poblacion, Tacurong City

Attention: **Division Supply Officer**

Dear **Superintendent Flores:**

This is to inform you that the Department procured the printing and delivery of some titles of Grade 11 LR's for SY 2016-2017. The allocation for each title based on the Early Registration data is used for the deliveries of these LR's. However, it came to our attention that some of the supposed-to-be recipient schools are either not in operation or the subject title allocated is not offered yet resulting to the rejection of the delivery.

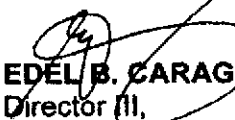
In this regard, may we request for the division to accept and safekeep the delivered LR's until such time the concerned recipient schools are ready to accept them. As such, kindly inform us immediately for recording and monitoring purposes.

Likewise, you are requested to adhere to the guidelines on delivery, inspection, acceptance, and distribution as per DepEd Memoranda Nos. 311 and 14, series 2006 and 2012, respectively. Further, you are encouraged to take picture/s with the name of the school as background, showing the actual delivery and acceptance of the said materials.

If you have any query or clarification, please contact Mr. Antonio L. Tan or Ms. Milagros B. Rebato of the BLR-Production Division at telefax numbers (02) 631-4985, 634-0901, and 631-3690.

Thank you for your usual support and cooperation.

Very truly yours,


EDEL B. CARAG
Director (II),
OIC, Director IV