



Republic of the Philippines  
 Department of Education  
 Region XII  
**CITY SCHOOLS DIVISION OF TACURONG**  
 City of Tacurong



**DIVISION MEMORANDUM**

No. 60 s. 2018

**TO: Chiefs, Curriculum Implementation and School Governance Operations Divisions  
 Education Program Supervisors  
 Cluster Heads  
 Elementary & Secondary School Heads  
 This Division**

**FROM: LEONARDO M. BALALA, CESE  
 Schools Division Superintendent**

**SUBJECT: 2018 BRIGADA ESKWELA SEARCH FOR BEST IMPLEMENTING SCHOOLS**

**DATE: June 18, 2018**

1. Relative to DepEd Memorandum #66, s.2018 entitled 2018 Brigada Eskwela Implementing Guidelines, the Division shall conduct the 2018 Search for Brigada Eskwela Best Implementing Schools on July 2-6, 2018.
2. Schools which have submitted their intent on their corresponding categories are as follow;

*Elementary:*

Small School:	Lourdes Pama ES	- South Tacurong
	Rajah Muda –BEAM	- South Tacurong
Medium School:	Upper Katungal ES	- South Tacurong
	Josue Alcasid CS	- South Tacurong
Large School:	Amado Fernandez Sr. CS	- East Tacurong
Mega School:	New Isabela CES	- West Tacurong

*Secondary:*

Small School: San Emmanuel NHS-Annex

3. The Brigada Eskwela Best Implementing Schools will be evaluated in the following categories:

Elementary		Secondary	
Category	No. of Teachers	Category	No. of Teachers
Small	9 and below	Small	9 and below
Medium	10-29	Medium	10-25
Large	30-50	Large	26-50
Mega	51 and above	Mega	51 above

4. To effectively implement the selection process in the Search for 2018 Brigada Eskwela Best Implementing Schools, DepEd issues a set of criteria/details which are provided in the enclosure. School Heads shall take the lead role in planning the activities geared on making schools ecologically conscious, resilient, clean and conducive to learning.

5. The following dates are to be observed as follows:
- June 29, 2018 - Submission of Accomplishment Reports by school using BE Form 1&1.1 (Resource Generated & Number of Volunteers) and School Partnership Data Sheet (SPDS)
  - July 2-6, 2018 - Division Brigada Eskwela Search for Best Implementing Schools (On-site Visit)
  - July 10, 2018 - Submission of Accomplishment Report to RO
  - July 12-13, 2018 - Submission of List of Division Entry to the RO
  - July 16-20, 2018 - Regional On-site Validation and Evaluation
  - August 30, 2017 - Division Brigada Eskwela Best Implementing Schools Awarding Ceremony
  - September-October 2018 - National Validation
  - October 2018 - Regional Awarding
  - November 2018 - National Awarding

6. In view of the Search, the Division Brigada Eskwela Search Committee is hereby constituted as follows:

Chairperson: **Ma. Dianne Joy R. dela Fuente**  
Project Development Officer II

Members: **Mohani A. Paguita**  
Senior Education Program Specialist  
**Ernie P. Pama**  
Senior Education Program Specialist  
**Gillian Joy C. Paulate**  
Medical Officer  
**Jonald S. Cadiao**  
HT-I/DRRM Focal Person

Secretariat: **Junaflor R. Sucaldito**  
Education Program Specialist II  
**Janice P. Suboc**  
Education Program Specialist II

Consultants: **Mayflor D. Romulado**  
Chief ES-SGOD  
**Arlene Rosa G. Arquiza**  
Chief ES – CID  
**Levi B. Butihen**  
OIC- Asst. Schools Division Superintendent  
**Leonardo M. Balala, CESE**  
Schools Division Superintendent

7. Widest dissemination of this Memorandum is enjoined.

Enclosure: as stated

Reference: DepEd Memo #43, s.2017

BRIGADA ESKWELA

SEARCH

**Scope of Work (35%)** (indicated in the School Improvement Plan/Annual Improvement Plan)

Roofing Works	Masonry Works	Carpentry Works	Doors & Windows	Electrical Works	Painting Works	Plumbing Works
Roofing Sheets	Walls (Exterior)	Ceiling Boards (Exterior)	Doors	Electrical Fixtures	Roof (GI Sheets, Fascia Boards, etc.)	Comfort room
Ridge Roll	Walls (Interior)	Ceiling Frame (Exterior)	Windows (Front)	Electrical Wires	Wall (Exterior, Interior)	Fixtures (Faucets, Toilet Bowls, etc)
Flashing	Flooring	Ceiling Boards (Interior)	Windows (Rear)	Electrical Rough-ins	Ceiling	Water Line
Gutter	Beams	Ceiling Frame (Interior)	Door Jambs			
Fascia Boards	Columns	Partition Wall (Boards)	Window Jambs			
Purlins		Partition Wall (Frame)				
Trusses						

**Resources Generated (15%)**

The amount of resources generated shall include all donations in-kind and equivalent amount of materials used for the scope of work accomplished during the Brigada Eskwela week. It shall also include all resources accepted after the steering and working committees were formed and commence to execute their functions.

**Elementary:**

Small	Medium	Large	Mega
P99,000.00 up	300,000 up	500,000 up	500,000 up

**Secondary:**

Small	Medium	Large	Mega
P99,000.00 up	300,000 up	900,000 up	1,601,000 up

**Diverse Volunteer Participation (25%)**

A. Parents Volunteer (15%) *current enrolment X 25% = Target # of Parents *PV=actual NP/TP X15% X100		Other Volunteers (10%) *5 volunteer per entity=2 pts *below 5 volunteer per entity=1 pt. Multiplied by 100		Total (25%)
Enrollment	Actual # of Parent Volunteers	No. of Entity Volunteered	No. of Volunteers per entity	

**Increment of Resources and Volunteers (10%)**

Resources Generated Present-Previous X100 Previous		No. Of Volunteers Present-Previous X100 Previous		Score GR+NV 2
Previous (2017)	Present (2018)	Previous (2017)	Present (2018)	

**Alignment to the Theme (5%) (Annex A of enclosure No.1 to DM #66, s.2018)**

### **A. Safe Learning Facilities**

- Facilitate the assessment of school electrical system to make necessary repairs/upgrades to prevent fire incident.
- Repair minor classroom damages (broken windows, doors, blackboards, roofs, etc)
- Install appropriate and available fire suppression equipment (fire ex, water source, sand buckets, etc)
- Make sure that corridors and pathways are unobstructed without sharp, protruding objects which can harm students
- Clean and clear drainage to prevent clogging. Cover drainage canals and provide necessary warnings
- Cordon off and post safety signage for on-going construction, unfinished, damaged and condemned buildings
- Secure cabinets and drawers and ensure heavy objects are below head level
- Post safety measures in laboratories and workshops
- Prepare and evacuation/exit plan and directional signage on every floor of the building
- Identify evacuation areas and classrooms that can be used as temporary shelters during disasters and emergencies
- Prune trees to avoid entanglement from electrical wirings and avoid potential harm to life and property

### **B. School Disaster Management**

- Post a directory of emergency contact numbers of relevant government agencies and offices in various areas of school
- Establish early warning mechanisms and inform all students and personnel on this
- Equip school with first aid kits, flashlights, megaphones and other necessary supplies that may be needed in times of emergencies
- Identify alternative sources and/or maintain supply of drinking water within the school
- Ensure that students, teachers and personnel have identification cards with relevant information
- Create database of students and their family contact details
- Secure vital school records and store in safe locations
- Coordinate with barangay officials on pedestrian safety of students
- Document accidents experienced by students and personnel within the school to improve prevention and mitigation measures

### **C. Disaster Risk Reduction In Education**

- Identify a storage area for safekeeping of vital records, textbooks, teaching manuals, computers and other school equipment

**TOTAL**

**Creativity and Innovation (10%)**

**Wash in Schools (5%)**