



Republic of the Philippines
Department of Education
Region XII
CITY SCHOOLS DIVISION OF TACURONG
City of Tacurong



DIVISION MEMORANDUM

No. 05, s. 2018

TO: **Chiefs, Curriculum Implementation and
School Governance and Operations Divisions
Education Program Supervisors
Cluster Heads
Elementary and Secondary School Heads**
Both Public and Private
This Division

FROM: **LEONARDO M. BALALA, CESE**
OIC – Schools Division Superintendent

SUBJECT: **EARLY REGISTRATION FOR KINDERGARTEN TO GRADE 12 FOR
SCHOOL YEAR 2018 – 2019**

DATE: January 12, 2018

1. In reference to DepEd Orders No. 5 and 37, s. 2016, both issuances pertain to the conduct of Early Registration, please be informed that as per published information the Early Registration for Kindergarten to Grade 12 will be on **January 27 to February 28, 2018**.

2. In view thereof, the following objectives of the activity are reiterated:

2.a. to ensure that all five – year old children are enrolled in kindergarten;

2.b. to locate, identify and enroll out – of – school children and youth who:

- are in remote/geographically isolated areas;
- are in difficult circumstances;
- belong to disadvantaged groups or who suffer from discrimination;
- have disabilities or in need of special education; and
- have dropped out but would like to go back to school.

2.c. to understand the barriers to access to education and identify local solutions or interventions to bring them to school and ensure that they do not drop out.

3. Schools are enjoined to plan for the advocacy campaign activities working closely with the different internal and external stakeholders including the Alternative Learning System (ALS) Implementers.

4. All ALS implementers are required to coordinate with the School Heads as regards this activity.

5. It is also emphasized that all elementary and secondary schools shall establish a Registration Center (RC) in the school premises and individuals who will handle the registration on January 27, 2018 and during school days from January 29 – February 27, 2018.

6. A weekly Registration Report or every Monday beginning January 29 shall be submitted to this Office, Attention: Ernie P. Pama, SEPS (Planning & Research) or Alejandro S. Reginaldo, Jr., Division Planning Officer.

7. The members of the Curriculum Implementation Division (CID) and School Governance and Operations Division (SGOD) are enjoined to monitor the early registration activities of the schools.

8. Expenses related to Early Registration shall be charged to local funds subject to the usual accounting and auditing rules and regulations.

9. Widest and immediate dissemination of this Memorandum is desired.