



DIVISION MEMORANDUM

No. 48, s. 2018

TO: **OIC – Asst. Schools Division Superintendent
Chiefs, Curriculum Implementation and
School Governance and Operations Divisions
Education Program Supervisors
Cluster Heads
Elementary and Secondary School Heads
This Division**

FROM: **LEONARDO M. BALALA, CESE**
Schools Division Superintendent

SUBJECT: **SCHEDULE OF OPLAN BALIK ESKWELA AND COMPOSITION OF
THE DIVISION 2018 OPLAN BALIK ESKWELA PUBLIC ASSISTANCE
COMMAND CENTER (OBE – PACC)**

DATE: May 18, 2018

1. In line with the Oplan Balik Eskwela which will run from May 21 to June 8, 2018 as announced through DepEd Memorandum No. 50, s. 2018, please be informed that the City Schools Division of Tacurong shall set up the Oplan Balik Eskwela – Public Assistance Command Center (OBE – PACC), which shall be composed of the following:

Chair: **Levi B. Butihen**
OIC – Asst. Schools Division Superintendent

Members: **Mayflor D. Romualdo**
Chief EPS, SGOD
Arlene Rosa G. Arquiza
Chief EPS, CID
Ernie P. Pama
Senior Education Program Specialist
Alejandro S. Reginaldo, Jr.
Planning Officer
All Education Program Supervisors of the CID

2. As per Paragraph 3,d,i. of the said Memorandum, the functions of the OBE – PACC are:

- Receive, process and respond to simple queries, information requests, and complaints from the general public, including those forwarded by other DepEd offices;

- Assist in the dissemination and clarification of DepEd policies, programs, projects, and processes, particularly those relevant to the opening of classes;
- Correctly identify and coordinate with the concerned DepEd offices on complex concerns that will require the specific office's appropriate action; and
- Monitor, document, and submit reports on all issues and concerns received by the OBE – PACC, including the action taken.

3. Further, all schools are advised to institute measures to ensure that parents, stakeholders and enrollees shall be guided/assisted during enrolment.

4. All expenses incurred during this activity shall be charged against the school's local funds subject to the usual accounting and auditing rules and regulations.

5. Widest dissemination of this Memorandum is enjoined.