



Republic of the Philippines
Department of Education
Region XII
CITY SCHOOLS DIVISION OF TACURONG
City of Tacurong



DIVISION MEMORANDUM

No. 39, s. 2018

TO : Division Office Personnel
Elementary and Secondary School Heads
Public and Private Schools
This Division

FROM : 
LEVI B. BUTIHEN
OIC-Assistant Schools Division Superintendent

SUBJECT : **ANNOUNCEMENT ON THE APPOINTMENT OF MR.
LEONARDO M. BALALA AS SCHOOLS DIVISION
SUPERINTENDENT**

DATE : **April 10, 2018**

1. This is to announce to the field the appointment of Mr. Leonardo M. Balala as full-fledged Schools Division Superintendent of this Division, which took effect on March 21, 2018.
2. By virtue of his appointment, he may qualify and enter upon the performance of the duties of the Office of Schools Division Superintendent.
3. He shall sign official correspondence as follows:

LEONARDO M. BALALA, CESE
Schools Division Superintendent

4. With his appointment, the usual courtesy due to Schools Division Superintendent should be accorded to him in the discharge of his duties and functions.
5. Immediate and wide dissemination of this Memorandum is desired.



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION XII



City of Koronadal, Philippines
Telefax No. (083) 228-8825; email: depedregionxii@yahoo.com


1st Endorsement

April 2, 2018

Respectfully transmitted to **LEONARDO M. BALALA**, OIC-Schools Division Superintendent, Division of Tacurong City, the herein letter of JESUS L.R. MATEO, Undersecretary, Planning Service and Field Operations, Department of Education, Pasig City dated March 21, 2018, the copy of your appointment signed by President Rodrigo Roa Duterte, as **Full-Fledged SCHOOLS DIVISION SUPERINTENDENT**.

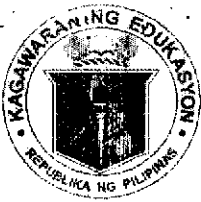
It is requested that your First Day of Service and the Position Description Form (PDF) be submitted to Central Office copy furnish the Regional Office. You will be advised of the schedule of oath-taking to be administered by Secretary Leonor Magtolis Briones.

Congratulations for a well-deserved promotion.


DR. ARTURO B. BAYOCOT, CESO V
OIC- Regional Director

Incl.: as stated.

ORD/mzbn/2017

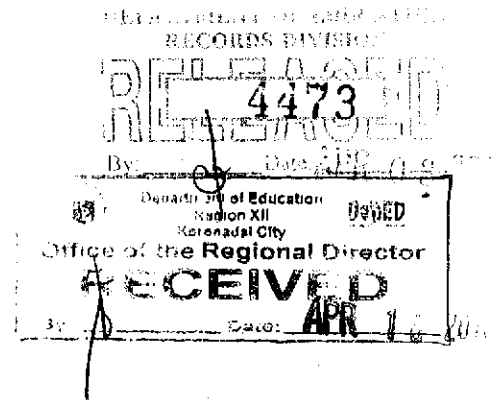


Republic of the Philippines
Department of Education

Tanggapan ng Pangalawang Kalihim
Office of the Undersecretary

26 March 2018

Dr. ARTURO B. BAYOCOT
OIC-Regional Director
DepEd Region No. XII
Carpenter Hill, Koronadal City



Dear Director Bayocot:


Attached are the original copies of the appointments for the following officials in that region as *Schools Division Superintendents*, signed by the President of the Philippines and transmitted by the Executive Secretary.

1. LEONARDO M. BALALA
2. CONCEPCION F. BALAWAG
3. CRISPIN A. SOLIVEN, JR.

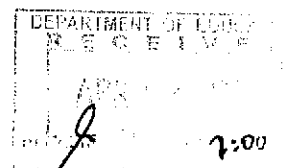
It is requested that the report on their first day of service and the Position Description Form (PDF) be submitted to this Office. The oath-taking will be administered by Secretary Leonor Magtolis Briones and we will advise them of the schedule later.

Kindly extend to them our congratulations for a well-deserved promotion.

Very truly yours,


JESUS L.R. MATEO
Undersecretary

Encl. As Stated
Albert'sFiles/recomm/ApptTransmit2018



Office of the President
of the Philippines
Malacañang

21 March 2018

Secretary LEONOR M. BRIONES
Department of Education
DepEd Complex, Meralco Avenue
Pasig City


Secretary Briones:

I am pleased to transmit the appointment letter of **Mr. LEONARDO M. BALALA**, signed by President Rodrigo R. Duterte, as Schools Division Superintendent, Department of Education, vice Estrella C. Lariosa.

Kindly notify and furnish the appointee with his appointment letter within seven (7) days from receipt hereof.

Best regards.

Very truly yours,


SALVADOR C. MEDIALDEA
Executive Secretary



MALACAÑAN PALACE
MANILA

21 March 2018

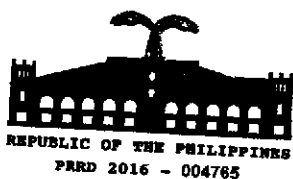
Sir:

Pursuant to the provisions of existing laws, you are hereby appointed **SCHOOLS DIVISION SUPERINTENDENT, DEPARTMENT OF EDUCATION**, *vice* Estrella C. Lariosa.

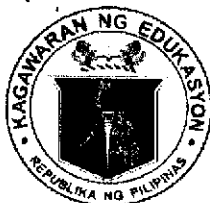
By virtue hereof, you may qualify and enter upon the performance of the duties of the office, furnishing this Office and the Civil Service Commission with copies of your oath of office.

A handwritten signature in cursive script, followed by a circular official seal of the President of the Philippines.

Mr. LEONARDO MANIPON BALALA
Thru: The Secretary
Department of Education
Pasig City



THE PRESIDENT OF THE PHILIPPINES



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION

Regional Office No. XII

Regional Administrative Center, Carpenter Hill, City of Koronadal
region12@deped.gov.ph, Telefax No. (083)2288825, Tel.No. (083)2289753
Website: depeddoxii.org



OATH OF OFFICE

I, LEONARDO M. BALALA of

DEPED TACURONG CITY DIVISION having

been appointed to the position of Schools Division Superintendent

hereby solemnly swear, that I will faithfully discharge to the best of my ability, the duties of my present position and of all others that I may hereafter hold under the Republic of the Philippines; that I will bear true faith and allegiance to the same; that I will obey the laws, legal orders, and decrees promulgated by the duly constituted authorities of the Republic of the Philippines; and that I impose this obligation upon myself voluntarily, without mental reservation or purpose of evasion.

SO HELP ME GOD.

LEONARDO M. BALALA
(Signature over Printed Name of the Appointee)

Government ID: DepEd
ID Number: 10000
Date Issued: 07 JULY 2018

Subscribed and sworn to before me this 11th day of April, 2018 in DepEd Regional Office No. XII. City of Koronadal, Philippines.

DR. ARTURO B. BAYOCOT, CESO V
OIC-Regional Director



I-PEACE

In DepED XII, Public Office is a Public Trust...