



Republic of the Philippines
Department of Education
Region XII
CITY SCHOOLS DIVISION OF TACURONG
City of Tacurong



DIVISION MEMORANDUM

No. 35 s. 2018

**To: Cluster Heads
Elementary/Secondary School Administrators
This Division**

**From: LEONARDO M. BALALA, CESE
OIC- Schools Division Superintendent**

**Subject: DIVISION WRITESHOP AND DEVELOPMENT OF CONTEXTUALIZED
BIG BOOKS AND OTHER INSTRUCTIONAL MATERIALS FOR
TEACHING BEGINNING READING**

Date: April 10, 2018

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1. In pursuant to DepEd Order no. 16 s. 2012 re Implementation of Mother Tongue Based Multilingual Education (MTB-MLE) and to address the needs of the K to 3 learners under the K to 12 Curriculum, the City Schools Division of Tacurong shall conduct a Writeshop and Development of Contextualized Big Books and other Instructional Materials anchored on Developmentally Appropriate Practices on Early Language Literacy and Numeracy Program on May 7-10, 2018 at King Laurence Foods and Catering Services, Purok Paraiso, Caledon Tacurong City.
 2. This undertaking aims to:
 - a. Improve MTB-MLE instruction by capacitating teachers on development and utilization of instructional materials;
 - b. address needs of K to 3 learners on MTB=MLE Education;
 - c. identify relevant strategies and approaches in contextualizing teaching and learning; and
 - d. develop instructional materials on teaching beginning reading
 3. Participants to this training are K to 3 teachers who can write stories, songs, poems and Rhymes in Hiligaynon and Tagalog and division evaluators.

4. Attached herewith are the lists of participants and training matrix/schedule of activities for the whole duration of writeshop;

5. Participants are advised to bring laptop, copy/copies of competencies/module and other reference materials.

6. Volunteer teachers writers/illustrators are expected to provide quality output coupled with firm commitment to achieve the goals of the said endeavor.

7. Immediate and widest dissemination of this Memorandum to all concerned is desired.

Enclosure: None

To be indicated in the Perpetual Index under the following subjects:

STORIES

MATERIALS DEVELOPMENT

WRITESHOP

LISTS OF PARTICIPANTS FOR DIVISION CONTEXTUALIZATION AND DEVELOPMENT OF MATERIALS

NAME	
1. Leonardo M. Balala	Adviser
2. Levi Butihen	Adviser
3. Arlene Rosa Arquiza	Consultant
4. Mayflor Romulado	Consultant
4. Arlac G. Billano	Language Consultant/Evaluator
5. Mary Ann C. Umadhay	Language Consultant/Evaluator
6. Ninfa Ortizo	Evaluator
7. Delia Ellarda	Evaluator
8. Dianne Dela Fuente	Evaluator
9. Randy Porras	Content Consultant
10. Joseph Pilotos	Content Consultant
11. Virgie Metal	Content Consultant
12. Marebell Bocotano	Support Staff
13. Danilo Marbella	Support Staff
14. Rodolfo Agon	Facilitator/ Writer / Evaluator
15. Jackie Ochinang	Facilitator/Writer/Evaluator
16. Samson Tallobar	Facilitator/Writer /Evaluator
17. Rona Bred	Facilitator/Writer /Evaluator
18. Melanie Delos Santos	Facilitator/Writer /Evaluator
19. Jubert Baconaje	Facilitator/Writer /Evaluator
20. Julius Celetaria	Facilitator/Writer /Evaluator
21. Glenda Yasin	Facilitator/Writer /Evaluator
22. Joseph Tayo	Writer
23. Krizza Mae Espinel	Writer
24. Thelma Sabdani	Writer
25. Charie Mae Gentison	Writer
26. Donna Padasay	Writer
27. Meriam Paladin	Writer
28. Lisette Billoga	Writer
29. Georgina Baquillos	Writer
30. Refelyn Pauya	Writer
31. Jeanilee Asuncion	Writer
32. Mary Grace Cimafranca	Writer
33. Liezel Gualdarquiver	Writer
34. Karen Dapitan	Writer
35. Sarah Jane Longno	Writer
36. Cherie Lou Tan	Writer

37. John Gil Pamposa	Writer
38. Jiar Heman	Writer /Animator
39. Gengelyn Ochinang	Writer
40. Rogie Oagayon	Writer
41. Berlin Alga	Writer
42. Justin Vida Tiba	Writer
43. Hnery Mana-ay	Writer
44. Maricel Dimacali	Writer
45. Mary Ann Panigua	Writer
46. Rubylyn Keil	Writer
47. Evelyn Aposaga	Writer
48. Neptalie Mayoga	Writer
49. Justine Galang	Writer
50. Gemma Lyn Figuracion	Writer
51. Cherry Ann Arce	Writer
52. Crissel Viernes	Writer
53. Lovelyn Paris	Writer
54. Febbie Llalen	Writer
55. Myra Ballera	Writer
56. Apple John Satorre	Illustrator/ Animator
57. Adonis Elevazo	Illustrator
58. Joselito Pilotos	Illustrator
59. Catherine Baron	Illustrator
60. Joey Lozano	IT/Animator

Division Writeshop and Development of Contextualized Big Books and Other Instructional Materials for Teaching Beginning Reading

Date: May 7-10, 2018

MATRIX

TIME	DAY 1	DAY 2	DAY 3	DAY 4
6:30-7:30	Arrival	Arrival	Arrival	Arrival
7:30- 8:00	Registration	MOL	MOL	
8:00- 9:30	Opening Program	Final editing of output and reproduction/printing (EPS as Evaluators and school heads)	Final Editing /Validation and printing of instructional materials (All EPS/ school heads as Evaluators)	Reproduction and printing of instructional materials (EPS/School heads as Evaluators)
9:30 – 11:00	Revisiting the Importance of Contextualization and Localization/ Guidelines for Materials Development EPS Mary Ann C. Umadhay			
11:00- 12:00	Lunch Break	Lunch Break	Lunch Break	
12:00- 1:00				
1:00- 3:00	Editing of output by language (Hilgaynon and Filipino) (EPS as Evaluators and school heads)	Final Editing/ Validation and printing of instructional materials (All EPS/school heads as evaluators)		
3:00- 5:00				Closing Program
Officer of the Day	Virgie T. Metal	Arlac G. Billano	Randy Porras	Mary Ann C. Umadhay

Prepared by:

ARLENE ROSA G. ARQUIZA
CID Chief