



**DIVISION MEMORANDUM**

No. 32 s. 2018

**TO:** *Assistant Schools Division Superintendent*  
*SGOD and CID Chiefs*  
*SHS Coordinator*  
*EPS for TLE*  
*Public SHS School Heads*  
*This Division*

**FROM:** **LEONARDO M. BALALA, CESE** *LB*  
OIC-Schools Division Superintendent

**SUBJECT:** **JOB FAIR FOR SHS GRADUATES PLANNING CONFERENCE**

**DATE:** April 4, 2018

1. This is to inform you that as per Deped Order, all SDOs are directed to conduct job fair and tracking of senior high school graduates.
2. With these, we are advised to gather data on the status of Grade 12 graduates especially those who took TVL track like how many are already employed, how many have decided to proceed to college and how many will put up their own businesses.
3. The CO is requiring each SDO to submit a tracking report regarding this matter.
4. Anent this, we are calling all Public Secondary School Heads and School SHS Coordinators for a planning conference on April 6, 2018 at 9:00 o'clock in the morning at Anak Mindanao Building, TPES Compound, Tacurong City.
5. Your attendance is a must.