



Republic of the Philippines
Department of Education
Region XII
CITY SCHOOLS DIVISION OF TACURONG
Tacurong City



DIVISION MEMORANDUM

No. 25 s. 2018

TO: Chief Education Supervisors (CID & SGOD)
Education Program Supervisors
Cluster Heads
Elementary and Secondary School Administrators
This Division

FROM: LEONARDO M. BALALA, CESE
OIC – Schools Division Superintendent

SUBJECT: **NUMBER OF SCHOOL DAYS FOR SCHOOL YEAR 2017-2018,
FORMS TO BE SUBMITTED FOR CHECKING & ASSIGNMENT OF
DIVISION OFFICE PERSONNEL DURING GRADUATION / MOVING
UP CEREMONIES**

DATE: March 8, 2018

1. In reference to DepEd Order No. 25, s. 2017 re School Calendar for School Year 2017- 2018, this is to reiterate Paragraph 1 which states:

“ The School Year 2017-2018 shall begin on Monday, June 5, 2017 and shall end on Friday April 6, 2018. The School Year will consist of 204 school days, inclusive of the five-day In-Service and the four days for the Parent-Teacher Conferences (PTC) conducted every quarter. However, learners are expected to be in school for a total of 195 class days”

2. As stated in Enclosure No. 1 of the said Order, hereunder is the number of school days per month:

Month	Number of School Days	Regular Holidays
June	18 (Inclusive of Saturday Parent-Teacher Conference)	June 12 – Independence Day June 26- Eid’l Fitr
July	21	
August	21 (Inclusive of Saturday Parent-Teacher Conference)	August 21- Ninoy Aquino Day August 28- National Heroes Day
September	20	September 1 – Eid’l Adha

Republic of the Philippines
 Department of Education
 Region XII
CITY SCHOOLS DIVISION OF TACURONG
 Tacurong City

SCHEDULE OF MOVING UP/RECOGNITION DAY/GRADUATION DAY WITH ASSIGNED DIVISION OFFICE PERSONNEL
 SY 2017-2018
NORTH TACURONG CLUSTER

SCHOOL	MOVING UP/RECOGNITION DAY	GRADUATION DAY
Abang-Suizo ES		April 2, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Ninta C. Ortizo)
Maria A. Montilla ES	April 3, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Arlac G. Bilano)	April 4, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (Chief ES Mayflor D. Romualdo)
New Lagao ES	April 3, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Joseph R. Pilotos)	April 3, 2018-PM SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Joseph R. Pilotos)
Buenaflor ES	April 4, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (Ms. Dianne Joy Dela Fuente)	April 4, 2018-PM SDS Leonardo M. Balala, CESE or his duly authorized representative (Ms. Dianne Joy Dela Fuente)

Ms. Dianne Joy Dela Fuente

Republic of the Philippines
Department of Education
Region XII
CITY SCHOOLS DIVISION OF TACURONG
Tacurong City

SCHEDULE OF MOVING UP/RECOGNITION DAY/GRADUATION DAY WITH ASSIGNED DIVISION OFFICE PERSONNEL
SY 2017-2018
NORTH TACURONG CLUSTER

Dr. Manuel Grino MCS	April 5, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (Ms. Dianne Joy Dela Fuente)	April 6, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (Chief ES Mayflor D. Romualdo)
San Antonio ES		April 5, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (Chief ES Mayflor D. Romualdo)

CENTRAL TACURONG CLUSTER

SCHOOL	MOVING UP/RECOGNITION DAY	GRADUATION DAY
Tacurong Pilot Elementary School	April 4, 2018-AM (SPED Recognition) SDS Leonarado M. Balala, CESE or his duly authorized representative (ASDS Levi B. Butihen) April 4, 2018-PM (Kinder Moving up) April 5, 2018-AM <i>→ Recognition 1-4</i> SDS Leonarado M. Balala, CESE or his duly authorized representative (ASDS Levi B. Butihen)	April 6, 2018-AM SDS Leonarado M. Balala, CESE or his duly authorized representative (ASDS Levi B. Butihen)

Republic of the Philippines
Department of Education
Region XII
CITY SCHOOLS DIVISION OF TACURONG
Tacurong City

SCHEDULE OF MOVING UP/RECOGNITION DAY/GRADUATION DAY WITH ASSIGNED DIVISION OFFICE PERSONNEL
SY 2017-2018

SOUTH TACURONG CLUSTER

Elisa P. Bernardo MES-BEAM	April 2, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (Chief ES Arlene Rosa G. Arquiza)	April 2, 2018-PM SDS Leonardo M. Balala, CESE or his duly authorized representative (Chief ES Arlene Rosa G. Arquiza)
Upper Katungal ES	April 5, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Arlac G. Billano)	April 5, 2018-PM SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Arlac G. Billano)
Josue Alcasid CS	April 5, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (Mary Ann C. Umaday)	April 5, 2018-PM SDS Leonardo M. Balala, CESE or his duly authorized representative (ASDS Levi B. Butthen)
Elisa P. Bernardo ES	April 2, 2018-PM SDS Leonardo M. Balala, CESE	April 2, 2018-AM SDS Leonardo M. Balala, CESE

ASDS Levi B. Butthen

(Enclosure No. 3 to DM No. 25 s. 2018)

Republic of the Philippines
Department of Education
Region XII
CITY SCHOOLS DIVISION OF TACURONG
Tacurong City

SCHEDULE OF MOVING UP/RECOGNITION DAY/GRADUATION DAY WITH ASSIGNED DIVISION OFFICE PERSONNEL
SY 2017-2018

SOUTH TACURONG CLUSTER

SCHOOL	MOVING UP/RECOGNITION DAY	GRADUATION DAY
Lancheta-Magallon ES	April 4, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Joseph R. Pilotos)	April 4, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Joseph R. Pilotos)
Lourdes Pama ES	April 3, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Frank T. Nawal, Jr.) ✓	April 3, 2018-PM SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Frank T. Nawal, Jr.) ✓
Rajah Muda ES-BEAM	April 2, 2018-PM SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Frank T. Nawal, Jr.) ✓	April 2, 2018-PM SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Frank T. Nawal, Jr.) ✓
Rajah Muda ES-Main	April 3, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Joseph R. Pilotos)	April 3, 2018-PM SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Joseph R. Pilotos)

(Enclosure No. 3 to DM No. 25 s, 2018)

Republic of the Philippines
Department of Education
Region XII
CITY SCHOOLS DIVISION OF TACURONG
Tacurong City

SCHEDULE OF MOVING UP/RECOGNITION DAY/GRADUATION DAY WITH ASSIGNED DIVISION OFFICE PERSONNEL
SY 2017-2018

EAST TACURONG CLUSTER

SCHOOL	MOVING UP/RECOGNITION DAY	GRADUATION DAY
Amado Fernandez CES	April 6, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (ASDS Levi B. Butihen)	April 6, 2018-PM SDS Leonardo M. Balala, CESE or his duly authorized representative (ASDS Levi B. Butihen)
San Emmanuel ES	April 4, 2018-PM SDS Leonardo M. Balala, CESE or his duly authorized representative <i>Marcelo G. Jesus V. De Gracia, Jr.</i> (EPS Jesus V. De Gracia, Jr.)	April 4, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Randy E. Porras)
Pedregosa-Acosta ES	April 5, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (Mr. Asher F. Moral)	April 5, 2018-PM SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Frank T. Nawal, Jr.)
Tina ES	April 4, 2018-PM SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Virgie T. Metal)	April 4, 2018-PM SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Virgie T. Metal)
Victorina P. Dasmariñas ES	April 3, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Randy E. Porras)	April 3, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Randy E. Porras)

Republic of the Philippines
Department of Education
Region XII
CITY SCHOOLS DIVISION OF TACURONG
Tacurong City

SCHEDULE OF MOVING UP/RECOGNITION DAY/GRADUATION DAY WITH ASSIGNED DIVISION OFFICE PERSONNEL
SY 2017-2018
EAST TACURONG CLUSTER

San Rafael ES	April 3, 2018- PM SDS Leonardo M. Balala, CESE or his duly authorized representative (Chief ES Arlene Rosa G. Arquiza)	April 3, 2018-PM SDS Leonardo M. Balala, CESE or his duly authorized representative (Chief ES Arlene Rosa G. Arquiza)
Casilda P. Venus ES	April 3, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (Mr. Asher F. Moral)	April 3, 2018-AM SDS Leonardo M. Balala, CESE or his duly authorized representative (Mr. Asher F. Moral)

Republic of the Philippines
 Department of Education
 Region XII
CITY SCHOOLS DIVISION OF TACURONG
 Tacurong City

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SY 2017-2018

WEST TACURONG CLUSTER

SCHOOL	MOVING UP/ RECOGNITION DAY	GRADUATION DAY
Kalandagan ES	April 2, 2018 @ 7:30 am (K-Grade V) SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Joseph R. Pilotos)	April 2, 2018 @ 1 pm SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Joseph R. Pilotos)
Ma. Baya ES	April 3, 2018 @ 7:30 am (K-Grade V) SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Mary Ann C. Umadhay)	April 3, 2018 @ 1 pm SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Mary Ann C. Umadhay)
J. Hector Lacson ES	April 4, 2018 @ 7:30 am (K-Grade V) SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Jesus V. De Gracia, Jr.)	April 4, 2018 @ 1 pm SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Jesus V. De Gracia, Jr.)
New Isabela CES	March 27, 2018 @ 7:30 am (Kinder) SDS Leonardo M. Balala, CESE or his duly authorized representative (EPS Mary Ann Umadhay)	April 2, 2018 @ 7:30 am (SDS Leonardo M. Balala, CESE) (ASDS Levi B. Butihen) ✓

Republic of the Philippines
Department of Education
Region XII
CITY SCHOOLS DIVISION OF TACURONG
Tacurong City

**SCHEDULE OF MOVING UP/RECOGNITION DAY/GRADUATION DAY WITH ASSIGNED DIVISION OFFICE PERSONNEL
SY 2017-2018**

WEST TACURONG CLUSTER

	<p>March 27, 2018 @ 1 pm (Grade I-V) SDS Leonardo M. Balala, CESE or his duly authorized representative (<i>EPS Mary Ann Umadhay</i>)</p>	
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Department of Education
Region XII
CITY SCHOOLS DIVISION OF TACURONG
Tacurong City

SCHEDULE OF MOVING UP/RECOGNITION DAY/GRADUATION DAY WITH ASSIGNED DIVISION OFFICE PERSONNEL
SY 2017-2018

SECONDARY SCHOOLS

SCHOOL	MOVING UP/RECOGNITION DAY	GRADUATION DAY
Virginia F. Grino NHS	April 4, 2018-AM (Grade 10) (<i>SDS Leonardo M. Balala, CESE</i>)	April 4, 2018 -PM (Grade 12) (<i>SDS Leonardo M. Balala, CESE</i>)
San Emmanuel NHS- Annex		April 3, 2018-AM <i>SDS Leonardo M. Balala, CESE</i> or his duly authorized representative <i>(EPS Nimfa C. Ortizo) August</i>
A. S. Bernardo NHS	April 3, 2018-AM (Grade 10) <i>SDS Leonardo M. Balala, CESE</i> or his duly authorized representative (<i>EPS Virgie T. Metal</i>)	April 3, 2018-PM (Grade 12) <i>SDS Leonardo M. Balala, CESE</i> or his duly authorized representative (<i>EPS Virgie T. Metal</i>)
Rajah Muda NHS	April 4, 2018 (Grade 10 @ 8:00 AM) <i>SDS Leonardo M. Balala, CESE</i> or his duly authorized representative (<i>EPS Virgie P. Metal</i>)	April 4, 2018 (Grade 12 @ 2:00 PM) <i>SDS Leonardo M. Balala, CESE</i> or his duly authorized representative (<i>EPS Virgie P. Metal</i>)
San Emmanuel NHS	April 2, 2018-AM <i>SDS Leonardo M. Balala, CESE</i> or his duly authorized representative (<i>ASDS Levi B. Butihen</i>)	April 5, 2018-AM <i>SDS Leonardo M. Balala, CESE</i> or his duly authorized representative (<i>ASDS Levi B. Butihen</i>)

Republic of the Philippines
Department of Education
Region XII
CITY SCHOOLS DIVISION OF TACURONG
Tacurong City

**SCHEDULE OF MOVING UP/RECOGNITION DAY/GRADUATION DAY WITH ASSIGNED DIVISION OFFICE PERSONNEL
SY 2017-2018**

SECONDARY SCHOOLS

Tacurong NHS	April 4, 2018-PM (Grade 10) SDS Leonardo M. Balala, CESE or his duly authorized representative <i>(ASDS Levi B. Butihan)</i> April 5, 2018-PM(Grade 11) SDS Leonardo M. Balala, CESE or his duly authorized representative <i>(ASDS Levi B. Butihan)</i>	April 6, 2018-PM (Grade 12) SDS Leonardo M. Balala, CESE or his duly authorized representative <i>(ASDS Levi B. Butihan)</i>
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October	15 (Inclusive of the five(5)- day Sembreak In-Service Training for Teachers)	October 16-17 National Transport Strike October 31 – Additional Special Holiday
November	19	November 1 – All Saints Day November 30 – Bonifacio Day
December	16	
January 2018	21 (Inclusive of Saturday Parent – Teacher Conference)	January 1 - New Year's Day
February	19	February 16 - Chinese Lunar New Year's Day
March	20	March 29 – Maundy Thursday March 30 – Good Friday
April	5	
TOTAL:	195	

3. Legal local holidays observed in this Division may be deducted from the total number of school days; however it is emphasized that the **180-day non-negotiable contact time** and actual teaching- learning shall be observed.

4. The following documents are enclosed for reference:
 Enclosure No. 1 Copy of the Local Holidays
 Enclosure No. 2 Forms to be submitted for checking and Schedule
 Enclosure No.3 Assignment of Division Personnel during Graduation /
 Moving Up Ceremonies

4. Widest dissemination of this Memorandum is enjoined.

(Enclosure No. 1 to DM No. , s. 2018)

LIST OF LOCAL HOLIDAYS

Month	Date	Local Holidays
June		None
July		None
August	3	Barangay Day
September	18	Talakudong Festival
	21	Amun Jadid
October		None
November	22	Kalimudan Festival
December	19	Shariff Kabunsuan Day
January, 2018		None
February	2	Patronal Fiesta
March		None
April		None
TOTAL	6	

Schedule of checking for Priority Grade Levels	Date	Venue
<u>School Level</u>	March 19-23, 2018	AMIN Building
<u>Division Level</u>	March 19-23, 2018 -Private Schools	AMIN Building
<u>(DCC-Division Checking Committee Assignment)</u>	March 26, 2018 -TPES	AMIN Building
<u>SGOD:</u> Chief ES Maylor D. Romualdo Alejandro S. Reginaldo, Jr. Alejandro S. Reginaldo, Jr. Ernie P. Pama Mohani A. Paguita	March 27, 2018 - South Cluster including ASBNHS and RJMNHS (JHS & SHS)	AMIN Building
<u>In-charge per Grade Level</u> CID: K- EPS Mary Ann C. Umadhay Mr. Bernard F. Antolo Ms. Clarence Dale B. Mosqueda	March 28, 2018 - West Cluster including TNHS-Main (JHS & SHS) and THNS-Annex	AMIN Building
G1- Chief ES Arlene Rosa G. Arquiza EPS Ninfa C. Ortizo Ms. Delia P. Eliarda G6- EPS Virgie T. Metal EPS Jesus V. De Gracia, Jr. Mr. Asher F. Moral	April 10, 2018 - East Cluster including SENHS-Main & SENHS-Annex (JHS & SHS)	AMIN Building
G10- EPS Frank T. Nawal, Jr. Ms. Ma. Dianne Joy R. Dela Fuente	April 11, 2018 - North Cluster including VFGNHS (JHS & SHS)	AMIN Building
G12- EPS Arlac G. Billano EPS Randy E. Porras		