



Republic of the Philippines
Department of Education
Region XII
CITY SCHOOLS DIVISION OF TACURONG
City of Tacurong



DIVISION MEMORANDUM

No. 22, s. 2019

**TO: Asst. Schools Division Superintendent
Chiefs, Curriculum Implementation and
School Governance Operations Divisions
Education Program Supervisors
Cluster Heads
Elementary & Secondary School Heads
This Division**

FROM: LEONARDO M. BALALA, CESE
Schools Division Superintendent

SUBJECT: 2019 BRIGADA ESKWELA DIVISION SEARCH FOR BEST IMPLEMENTING SCHOOLS

DATE: June 13, 2019

1. Relative to DepEd Memorandum No. 36, s.2019 and Regional Memorandum FTAD No.15, s.2019 entitled 2019 Brigada Eskwela Implementing Guidelines with the theme "Matatag na Bayan Para sa Maunlad na Paaralan", this Division shall conduct the 2019 Search for Brigada Eskwela Best Implementing Schools on July 10-12, 2019.

2. Only schools which have submitted their intent to participate will be evaluated in the following categories at the dates mentioned above:

Elementary		Secondary	
Category	No. of Teachers	Category	No. of Teachers
Small	9 and below	Small	15 and below
Medium	10-29	Medium	16-30
Large	30-50	Large	31-50
Mega	51 and above	Mega	51 above

3. To effectively implement the selection process in the Search for 2019 Division Brigada Eskwela Best Implementing Schools, this Division issues a set of criteria based on the guidelines stipulated in DepEd Memorandum No. 36, s.2019, details of which are provided in the enclosures. School Heads shall take the lead role in planning the activities geared on making schools ecologically conscious, resilient, clean and conducive to learning.

4. The following dates are to be observed:
- June 17, 2019 - Submission of Accomplishment Reports by school using BE Form 1&1.1 (Number of Volunteers & Resource Generated) and School Partnership Data Sheet (SPDS)
 - July 10-12, 2019 - Division Brigada Eskwela Search for Best Implementing Schools (On-site Visit)
 - July 15, 2019 - Submission of Accomplishment Report to RO
 - July 26, 2019 - Dissemination of 2019 BE Search results and submission of

List of Division Entries to the RO
August 2019 - Regional On-site Validation and Evaluation
August 30, 2019 - Division Brigada Eskwela Best Implementing
Schools Awarding Ceremony
September-October 2019 - National Validation
October 2019 - Regional Awarding
November 2019 - National Awarding

5. Relative thereto, the undersigned constitutes the composition of the Division Brigada Eskwela Search Committee as follows:

Chairperson: Ma. Dianne Joy R. dela Fuente
Project Development Officer II
Division Brigada Eskwela Coordinator

Co-Chairperson: Evangeline C. Comages
HT-I/ SocMob Designate

Members: Mohani A. Paguita
Senior Education Program Specialist

Ernie P. Pama
Senior Education Program Specialist

Jonald S. Cadio
HT-I/DRRM Focal Person

April Joy R. Duadua
Division Nurse

Secretariat: Junaflor R. Sucaldito
Education Program Specialist II

Janice P. Suboc
Education Program Specialist II

Consultants: Mayflor D. Romulado
Chief ES-SGOD
Arlene Rosa G. Arquiza
Chief ES – CID
Levi B. Butihen
Asst. Schools Division Superintendent

6. Widest dissemination of this Memorandum is enjoined.

Enclosure: as stated

Reference/s: DepEd Memo #36, s.2019
Regional Memo FTAD No. 15, s.2019

Scope of Work (30%) (indicated in the School Improvement Plan/Annual Improvement Plan)

Roofing Works	Masonry Works	Carpentry Works	Doors & Windows	Electrical Works	Painting Works	Plumbing Works
Roofing Sheets	Walls (Exterior)	Ceiling Boards (Exterior)	Doors	Electrical Fixtures	Roof (GI Sheets, Fascia Boards, etc.)	Comfort room
Ridge Roll	Walls (Interior)	Ceiling Frame (Exterior)	Windows (Front)	Electrical Wires	Wall (Exterior, Interior)	Fixtures (Faucets, Toilet Bowls, etc)
Flashing	Flooring	Ceiling Boards (Interior)	Windows (Rear)	Electrical Rough-ins	Ceiling	Water Line
Gutter	Beams	Ceiling Frame (Interior)	Door Jambs			
Fascia Boards	Columns	Partition Wall (Boards)	Window Jambs			
Purlins		Partition Wall (Frame)				
Trusses						

Generated Resources (15%)

The amount of resources generated shall include all donations in-kind and equivalent amount of materials used for the scope of work accomplished during the Brigada Eskwela week. It shall also include all resources accepted after the steering and working committees were formed and commence to execute their functions.

Elementary:

Small	Medium	Large	Mega
P99,000.00 up	300,000 up	301,000 – 499,000	500,000 up

Secondary:

Small	Medium	Large	Mega
P99,000.00 up	100,000 – 299,000 up	300,000 - 999,999 up	1,000,000 up

Diverse Volunteer Participation (25%)

A. Parents Volunteer (15%) *current enrolment X 50% = Target # of Parents *PV=actual NP/TP X15% X100		Other Volunteers (10%) *5 volunteer per entity=2 pts *below 5 volunteer per entity=1 pt. Multiplied by 100		Total (25%)
Enrollment	Actual # of Parent Volunteers	No. of Entity Volunteered	No. of Volunteers per entity	

Increment of Resources and Volunteers (5%)

Resources Generated		No. Of Volunteers		Score
Present-Previous X100 Previous		Present-Previous X100 Previous		GR+NV 2
Previous (2018)	Present (2019)	Previous (2018)	Present (2019)	

Creativity and Innovation – 10%

No. of Creative & Innovative BE Moves	Score
5 and up	10
4	8
3	6
2	4
1	2

Alignment to the Theme (15%)

1. Disaster Risk Reduction Management (6%)

A. Safe Learning Facilities
• Facilitate the assessment of school electrical system to make necessary repairs/upgrades to prevent fire incident.
• Repair minor classroom damages(broken windows, doors, blackboards, roofs, etc)
• Install appropriate and available fire suppression equipment (fire ex, water source, sand buckets, etc)
• Make sure that corridors and pathways are unobstructed without sharp, protruding objects which can harm students
• Clean and clear drainage to prevent clogging. Cover drainage canals and provide necessary warnings
• Cordon off and post safety signage for on-going construction, unfinished, damaged and condemned buildings
• Secure cabinets and drawers and ensure heavy objects are below head level
• Post safety measures in laboratories and workshops
• Prepare and evacuation/exit plan and directional signage on every floor of the building
• Identify evacuation areas and classrooms that can be used as temporary shelters during disasters and emergencies
• Prune trees to avoid entanglement from electrical wirings and avoid potential harm to life and property
B. School Disaster Management
• Post a directory of emergency contact numbers of relevant government agencies and offices in various areas of school
• Establish early warning mechanisms and inform all students and personnel on this
• Equip school with first aid kits, flashlights, megaphones and other necessary supplies that may be needed in times of emergencies
• Identify alternative sources and/or maintain the supply of drinking water within the school
• Ensure that students, teachers, and personnel have identification cards with relevant information
• Create a database of students and their family contact details
• Secure vital school records and store in safe locations
• Coordinate with barangay officials on pedestrian safety of students
• Document accidents experienced by students and personnel within the school to improve prevention and mitigation measures
C. Disaster Risk Reduction in Education
• Identify a storage area for safekeeping of vital records, textbooks, teaching manuals, computers, and other school equipment
TOTAL

2. Wash in Schools (6%)

3. Brigada Eskwela Advocacy (3%)