



Republic of the Philippines
Department of Education
Region XII
CITY SCHOOLS DIVISION OF TACURONG
City of Tacurong



November 26, 2018

DIVISION MEMORANDUM

No. 160, s. 2018

TO: **Cluster Heads**
Secondary and Elementary School Heads
This Division

FROM: 
LEONARDO M. BALALA, CESE
Schools Division Superintendent

SUBJECT: **2018 DIVISION INFORMATION COMMUNICATIONS TECHNOLOGY (ICT)
LITERACY AND TRAINING WORKSHOP cum NARRATION OF DIGITIZED
BIG BOOKS**

DATE: **November 27, 2018**

1. The City Schools Division of Tacurong will hold its annual ICT literacy training and workshop on December 5-7, 2018 at Microtel, General Santos City.
2. This year's ICT literacy focuses on the management of local area network of every school and cyber security. Simultaneously, there will also be a parallel session on Narration of digitized books using local voice talents, hence all concerned shall guided that
 - 2.a for the ICT Literacy Training and Workshop, all school ICT Coordinators are mandatory to attend while;
 - 2.b for the Narration of Digitized Big Books, the following are invited:
 - i. **Mary Queen Codilla**
 - ii. **Cherry Grace Seminiano**
 - iii. **Cesar Q. Antolin**, Assistant to the Principal, VFGMNHS
 - iv. **Ricky Dordas**
3. Accommodation and meals are charged against Special Education Fund (SEF) while travel may be charged against local fund. Day 1 is on December 5, 2018 @ 8:00AM.
4. All school ICT Coordinators are required to attend the said training. **No substitute or representative is allowed.** All participants are required to bring laptop for the workshop.
5. Widest dissemination of this Memorandum is enjoined.

☐ Telephone: 064-200-6316

☐ Telefax: 064-200-6093

☐ Email Us: tacurong.city@deped.gov.ph

☐ Visit Us: www.depedtacurong.org