



Republic of the Philippines
Department of Education
Region XII
CITY SCHOOLS DIVISION OF TACURONG
City of Tacurong

Tayo
PARA SA
EDUKASYON

DIVISION MEMORANDUM

No. 100, s. 2018

TO : Chiefs of CID and SGOD
Cluster Heads
Elementary and Secondary School Heads
Division Office Personnel
Non-Teaching Personnel (Elementary & Secondary Schools)
This Division

FROM : **LEONARDO M. BALALA, CESE III**
Schools Division Superintendent

SUBJECT : **118th PHILIPPINE CIVIL SERVICE ANNIVERSARY
CELEBRATION**

DATE : **August 28, 2018**

1. Public Law No. 5, "An Act for the Establishment and Maintenance of Our Efficient and Honest Civil Service in the Philippine Islands," was enacted on September 19, 1900, marking this year as the 117th annual celebration. The Civil Service Commission, being the lead agency, mandated all agencies of the National Government to celebrate the 118th Philippine Civil Service Anniversary in the month of September through its Memorandum Circular No. 06, S. 2018, with the theme "**LINGKOD BAYANI: Maka-Diyos, Makatao, Makabayan**".
2. As one of these agencies, the City Schools Division of Tacurong deemed it necessary to participate and join the month-long celebration with lined up activities in accordance with the said Memorandum Circular.
3. This year's activities are meant to remind us of our important role in exemplifying love of God and country, building a citizen-centric government, and promoting *malasakit* in public service for our number one client – the Filipino people.
4. The City Schools Division of Tacurong will participate in the kick-off activities/opening program at the Provincial Capitol, Isulan, Sultan Kudarat on

September 3, 2018, to be participated by the Division Office personnel, cluster heads, school heads and the non-teaching personnel of the elementary and secondary schools.

5. T-shirt with print of CS Anniversary Celebration 2018 logo (pink color) shall be worn by the participants during the said program and in all activities to be undertaken in line with the month-long celebration. School administrators and school-based non-teaching personnel shall provide their own t-shirt to be charged to local funds while that of Division Office personnel shall be charged to Division HRTD fund, subject to accounting and auditing rules and regulations.

6. Among the highlights of the month-long celebration are Tree Growing and Outreach Program to be conducted on September 25, 2018 wherein recipient pupils will be given free snacks, and gift packs of school supplies, grocery items and slippers. The recipient school shall be announced later.

7. The following groups are responsible to provide the items to be given to the recipient pupils during the Outreach Activity:

- | | | |
|--------------------|---|--------------------------------|
| a. Slippers | - | Division Office Personnel |
| b. School Supplies | - | Secondary School Heads |
| c. Grocery Items | - | Elementary School Heads |
| d. Snacks | - | ALS and Abot-Alam Implementers |

8. Related activities such as Physical Fitness (Zumba), Larong Pinoy and Clean-up/5S's are also among the activities to be undertaken during the celebration.

9. The month-long celebration will be highlighted by the **PRAISE Awarding Ceremony** for the outstanding teachers and employees of the Division to be followed by "CSDT Family Day" on September 28, 2018. Venue will be announced later.

10. Attached is the Calendar of Activities for the information and guidance of all concerned. Mechanics and detailed guidelines of the different activities will be disseminated later.

11. Expenses for the meals and snacks during the opening program and other incidental expenses related to the participation in the above-mentioned activities shall be charged to the Division MOOE/HRTD Fund subject to accounting and auditing rules and regulations.

12. Participation of all concerned is highly enjoined.

13. Immediate and wide dissemination of this Memorandum is desired.

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PHILIPPINE CIVIL SERVICE'S 118TH ANNIVERSARY CELEBRATION

PROPOSED CALENDAR OF ACTIVITIES

September 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
	Participation in the Opening Ceremony of CS Month at the Provincial Capitol		*Physical Fitness (Zumbal)		*Physical Fitness (Zumbal)	
9	10	11	12	13	14	15
		Clean-up Activity/5 S's	Holy Mass	*Physical Fitness (Zumbal)	*Larong Pinoy/Parlor Games	
16	17	18	19	20	21	22
		Talakudong Festival	*Physical Fitness (Zumbal)	Literary Contest -Poster -Making -Impromptu Speaking -Tagisan ng Talino -Essay Writing	*Larong Pinoy/Parlor Games	
23	24	25	26	27	28	29
		-Tree Planting/Growing -Outreach Program			* PRAISE Awarding Outstanding Teachers/Employees & Brigada Eskwela Best Implementers *CSDI Family Day	
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Prepared by:


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 Administrative Officer V

Recommending Approval:


LEVI B. BUTIHEN
 OIC-Asst. Schools Division Superintendent

Approved by:


LEONARD Q. BALALA, CESE
 Schools Division Superintendent

*3:00 to 5:00 PM