Republic of the Philippines
Department of Education
Region XII
CITY SCHOOLS DIVISION OF TACURONG
City of Tacurong

DIVISION MEMORANDUM
CID No. 7, s. 2019

TO: ***Chiefs, Curriculum Implementation and School Governance Operations Divisions***
Education Program Supervisors
Division Personnel
Cluster Heads
Elementary and Secondary School Administrators
This Division

FROM: **LEONARDO M. BALALA, CESE**
Schools Division Superintendent

SUBJECT: **DIVISION ORIENTATION-WORKSHOP ON QUALITY ASSURANCE PROCESSES and TOOLS UTILIZATION**

DATE: **April 29, 2019**

1. Relative to the initiative of schools in the development of localized materials to address gaps of learning resources for learners and publication through the Learning Resource Portal, the LRMD Unit of this Division will conduct a ***Division Orientation-Workshop on Quality Assurance Processes and Tools Utilization on May 7-8, 2019*** at Angel's Food & Catering Services, Biaca Subd., City of Tacurong.

2. This activity aims to orient School Quality Assurance Team of the Quality Assurance Processes and appropriate tools to be utilized during the evaluation of locally-developed materials.

3. Participants to this activity are the school Learning Resource Coordinators (see attached) and the following selected School Head Evaluators:
   Wendy Lynn G. Conejar – Maria Z. Bayya ES
   Samson M. Tallodar – Josue Alcasid CS
   Rodolfo M. Agon – Rajah Muda ES
   Ma. Teresa Estriba – Tacurong NHS

4. Expenses relative to the conduct of this activity shall be charged against HRTD Funds subject to the usual accounting and auditing rules and regulations.

5. Widest dissemination of this Memorandum is enjoined.

Enclosure: as stated

LRMD TRAINING/WORKSHOP QA2019

Republic of the Philippines
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City of Tacurong

LIST OF PARTICIPANTS TO THE DIVISION ORIENTATION-WORKSHOP ON QUALITY ASSURANCE PROCESSES and TOOLS UTILIZATION
May 7-8, 2019
Angel's Food & Catering Services, Biaca Subd., City of Tacurong

Cluster	School	Name
1	Tacurong Pilot Elementary School	Faith Somcio
2	New Isabela Central Elementary School	Lharnie P. Goloyugo
3	Kalandagan Elementary School	Leah B. Esparagusa
4	J. Hector Lacson Elementary School	Psyche R. Cerbas
5	Ma. Z. Bayya Elementary School	Nestle Fiel F. Jamison
CLUSTER 2 (North)		
6	Dr. Manuel Grino Memorial Central School	Rowena J. Landig
7	Buenaflor Elementary School	Joevelyn D. Penuela
8	Ma. A. Montilla Memorial Elementary School	Georgina I. Baquillos
9	New Lagao Elementary School	Rogie B. Pagayon
10	Abang-Suizo Elementary School	Janette P. Nobleta
11	San Antonio Elementary School	Joy P. Italia
CLUSTER 3 (East)		
12	Amado Fernandez Central Elementary School	Mark Antony M. Casero
13	Pedregoza-Acosta Elementary School	Lea P. Monloy
14	Tina Elementary School	Kristine Joy T. Espinel
15	San Emmanuel Elementary School	Zenaida Mosquera
16	Casilda P. Venus Elementary School	Rosalyn P. Sol
17	San Rafael Elementary School	Jiar A. Heman
18	Victorina P. Dasmarinas Elementary School	Richel Cagatin
CLUSTER 4 (South)		
19	Josue-Alcasid Central Elementary School	Maricel Palomillo
20	Upper Katungal Elementary School	Grace E. Cuevas
21	Rajah Muda Elementary School	Mannie Felongco
22	Lourdes Pama Elementary School	Joan E. Sesbino
23	Lancheta-Magallon Elementary School	Hazel F. Melendres
24	Elisa P. Bernardo Memorial Elementary School (BEAM)	Michelle P. Barcoma
25	Elisa P. Bernardo Memorial Elementary School	Farley G. Tolentino
26	Rajah Muda Elementary School (BEAM)	Christian Jun D. Gonzaga
SECONDARY		
27	Apolinario S. Bernardo Memorial Natioanl High School	Jenkin Kay A. Alimajen
28	Rajah Muda Natioanl High School	Charo Q. Lajo
29	San Emmanuel National High School	Arriane Jane C. Belano
30	San Emmanuel Natioanl High School Annex	Yolan C. Omambing
31	Tacurong National High School	Domingo C. Andaya
32	Tacurong National High School-Upper Katungal Annex	Rechel L. Bendol
33	Virginia F. Grino Memorial National High School	Cherry Grace D. Semeniano

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QAME M and Analysis Form 2-
SUMMARY OF DAILY MONITORING AND EVALUATION
(to be accomplished by Onsite Team Leader)

Title of Training Program: **Division Screening. Selection and Orientation-Workshop of LREs**
Date and Venue: April 15-17, 2019/Anak Mindanao Building , TPES Compound, Alunan Highway, City of Tacurong
Learning Service Provider/Division: CID-LRMDS
Learning Area/s: CID-LRMDS
Participants: 38 LREs

OVER ALL RATING

Day	Overall Program Management Rating	General Rating for attainment of objectives	General Rating for Program Management	Summary of Comments and Suggestions
1	3.85	3.92	3.78	↓ There must be a massive training/more workshop on how to be a LR evaluator, since it is a big responsibilities to LR teachers. ↓ There will be longer days of seminar-workshop. ↓ Very well-organized program management team. ↓ Significant learnings are: ✓ appropriateness of learning materials, learning methods, approaches, and strategies, monitoring processes, roles and responsibilities of a learning resource evaluator and elements to be evaluated. ✓ Every learning resources introduced to the learners should be assessed carefully

Submitted by: **MOHANI A. PAGUITAL**, SEPS-M&E

JUNAFLOR R. SUCALDITO, EPS II-M&E

Noted:

MAYFLOR D. ROMUALDO
Chief ES-SGOD

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Submitted by:

MOHANI A. PAGUITAL, SEPS-M&E

JUNAFLOR R. SUCALDITO, EPS II-M&E

Noted:

MAYFLOR D. ROMUALDO
Chief ES-SGOD

ACKNOWLEDGEMENT RECEIPT

May 8, 2019

Received the amount of FIVE THOUSAND (P 5,000.00) FROM CASH SECTION (JONEL G. SOLOMON) Intended for the payment of Speakers.

Received by:

NINFA ORTIZO

19050456

Republic of the Philippines
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CITY SCHOOLS DIVISION OF TACURONG
City of Tacurong

LIST OF NAMES FOR PAYROLL REQUEST FOR DIVISION ORIENTATION-WORKSHOP ON QUALITY ASSURANCE PROCESSES and TOOLS UTILIZATION RESOURCE PERSONS
Angel's Food and Catering Services, Biaca Subd., City of Tacurong
May 7-8, 2019

NAME	*POSITION/DESIGNATION*	*AMOUNT*	*SIGNATURE*	*REMARKS*
Rolex H. Lotilla	PDO-II (LRMDS)	5,000.00		
Total		**P 5,000.00**		

Service have been duly rendered as stated.

Prepared by:

NINFA C. ORTIZO
EPS (LRMDS)

Approved payment:

LEONARDO M. BALALA, CESE
Schools Division Superintendent

Certified: Funds available in the amount___

SHERYLL A. MORADAS
Administrative officer V

Certified: Each name appears above has been paid the amount indicated opposites his/her name.

LIZA P. DE LUNA
Administrative Officer IV (Cash)

Republic of the Philippines
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CITY SCHOOLS DIVISION OF TACURONG
City of Tacurong

Tayo PARA SA EDUKASYON

ATTENDANCE SHEET

Name of Event: **Division Orientation-Workshop on Quality assurance Processes and Tools Utilization**
Date: **May 7, 2019**
Venue: **Angel's Food & Catering Services, Biaca Subd., City of Tacurong**
Reference: **Division Memorandum-CID No. 7, s.2019**

NO.	NAME	DESIGNATION	SCHOOL	SIGNATURE
1.	Kristine Joy T. Espinel	Teacher 1	Tina E/S	
2.	ROWENA J. LANDIA	T-1	DMNCMCS	
3.	LEAH ESPARAGUSA LOPEZ	T-1	KES	
4.	RICHEL L. CAGATIN	T-1	VPDES	
5.	JOY P. MALIA	T-II	SAES	
6.	ROCHIE B. MACATYON	T-II	NLES	
7.	JANETTE P. NOBLETA	T-1	ASES	
8.	CHERRY GRACE G. SEMENIANO	T-1	VFGNHS	
9.	JOAN E. SESBINO	T-1	LPES	
10.	Arlene P. Dequina	T-1	EPBMES-BEAM	
11.	Lea P. Monlog	T-III	PAES	
12.	Mannie B. Pelongco	T-II	RMES	
13.	Jocelyn D. Pemula	T-1	BES	
14.	Georgina I. Baquillar	T-II	MAAIMES	
15.	GRACE E. CUEVAS	MT-1	UKES	
16.	Christian Jim C. Gonzaga	T-1	RMES-Beam	
17.	Mark Anthony M. Cayen	T-III	AFCV	
18.	Rosalyn P. Sol	T-1	CPVES	
19.	Arlene Rose G. Arguelles	Chief ES	CSDT	
20.	RECHEL L. BENDOL	T-1	VKNHS	
21.	PSYCHE R. CERBAS	T-II	JHLES	
22.	JIAR A. HEMAN	T-1	SRES	
23.	FARLEY G. TOLENTINO	T-1	EPBMES	
24.	ZENAIDA N. MOSQUERA	T-III	SEES	
25.	Rodolfo M. Agun	HT-III	RMES	
26.	FAITH C. SOMCIO	T-III	TPES	

27.	WENDY LYNN G. CONEJAR	HT-I	M2BES	
28.	NESTLIE FIEL F. JAMISON	T-III	M2BES	
29.	ARLAC G. BILLAND	EPS	CSDT	
30.	RANDY E. PORRAS	EPS	CSDT	
31.	Ariane Jane Belano	T-I	(CSDT) SENHS	
32.	Thommie P. Golopio	T-I	NLES	
33.	~~JOSEPH~~ Z. PILOTOS	EPS	CSDT	
34.	JENKIN KAY A. ALIMAJEN	T-II	ASBNHS	
35.	CHARO Q. LAJO	T-II	IRMNHS	
36.	FRANK T. NAVAL JR	EPS	CSDT	
37.	MA. SAIRAA N. HOKU	EPS	CSDT	
38.	DELIA P. ELIARDA	LIB II	CSDT	
39.	JONALD S. CADIAO	HT-I	CSDT	
40.	Mayancia Mosqueda	AA I	CSDT	
41.	ALEXANDRO REGINALDO	PO-III	CSDT	
42.	MICHAEL A. PAGUITAL	SEPS	CSDT	
43.	XIINFA C. ORTIZO	EPS-LRMDS	CSDT	
44.	MA. DIANNE JOY R. DELA PUENTE	PDO-II	CSDT	
45.	DOMINGO C. ANDAYA	T-III	TNHS	
46.	RAMILEN T. MALABOR	AA-I	CSDT	
47.	LEVI B. BUTIHEN	ASDS	CSDT	
48.	April Jane L. Duadua	Nurse II	CSDT	
49.	Sheena Mae Arana	T-I	SENHS - ANNEX	
50.	Rolex H. Lotilla	PDO-II	Kor. City Div	
51.	RAMON M. TALLODAR	P-I	JACS	
52.	CARLO KLEE DEMAYA	AA VI	CSDT	
53.	~~KELVIN~~ MARK FOOD	AA-I	CSDT	

5/7/19

5/7/19

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City of Tacurong

ATTENDANCE SHEET

Name of Event: **Division Orientation-Workshop on Quality assurance Processes and Tools Utilization**
Date: **May 8, 2019**
Venue: **Angel's Food & Catering Services, Biaca Subd., City of Tacurong**
Reference: **Division Memorandum-CID No. 7, s.2019**

NO.	NAME	DESIGNATION	SCHOOL	SIGNATURE
1.	LEA P. MONLOY	T-III	PAES	
2.	RICHEL L. CAGATIN	T-1	VPDES	
3.	LHAIRNIE P. GOLOMGO	T-1	NICES	
4.	[illegible]	T-1	JACS	
5.	ROWENA J. LANDIN	T-1	DMGCMCS	
6.	LEAH ESPARAGOSA LOPEZ	T-1	KES	
7.	RECHEL L. BENDOL	T-1	UKNHS	
8.	GRACE E. CUEVAS	MT-1	UICES	
9.	Mark Anthony M. Carag	T-III	ADCP	
10.	CHERRY GRACE G. SEMENIANO	T-1	VFGNHS	
11.	ROCIE B. PACARDO	T-II	NLES	
12.	Arlene P. Deguina	T-1	EPBMES-BEAM	
13.	JANETTE P. NOBLETA	T-1	ASES	
14.	DOMINGO C. ANDAYA	T-III	TNHS	
15.	Rolex H. Lotilla	PDO-II	Kor. City	
16.	Joanelya D. Penarcla	T-1	BES	
17.	Georgina I. Baquillos	T-II	MAMMES	
18.	FARLEN G. TOLENTINO	T-1	EPBMES	
19.	NESTLE FIEL F. JAMILON	T-III	MZBES	
20.	ASTRED T. FORMACION	T-II	LMES	
21.	ZENAIDA N. MOSQUERA	T-III	SEES	
22.	JIAR A. HEMAN	T-1	SRES	
23.	ROSALYN P. SOL	T-1	CPVES	
24.	CHARO Q. LAJO	T-II	KMNHS	
25.	Ariane Jane C. Belano	T-1	SENHS	
26.	PSYCHE R. CERIDAR	T-II	JHLES	

27.	JENKIN KAY ALIMASEN	T-II	ASBNHS	
28.	JOY P. ITALIA	T-II	SAES	
29.	MANNIE B. FELONGCO	T-II	RMES	
30.	WENDY LYNN G. CONEJAR	HT-I	MZBES	
31.	RODOLFO M. ACEON	HT-III	RMES	
32.	FAITH C. SOMCIO	T-III	TPES	
33.	RANDY P. SANDIG	ADAS III	CSDT	
34.	KELVIN MARK APUD	AA-I	CSDT	
35.	LIZA P. DE LUNA	AO-IV	CSDT	
36.	ALEJANDRO S. JERUSALEM	PO III	CSDT	
37.	Wendell B. Bolaños	Bldg-I	CSDT	
38.	RACHELLE M. DELA CRUZ	ADAS III	CSDT	
39.	MA. SAIDAH N. HONG	EPS	CSDT	
40.	JONALO S. CADIAO	HT-I	CSDT	
41.	MA. DIANNE JOY R. DELA FUENTE	POO-II	CSDT	
42.	NINFA G. ORTIZO	EPS (LRMDS)	CSDT	
43.	DELIA P. ELIARDA	LIB II	CSDT	
44.	RAMILYN T. MALABOR	AA-I	CSDT	
45.	Arlene G. Aguirre	Chief ES	CSDT	
46.	LEVI B. BUTIHEN	ASDS	CSDT	
47.	Mary anara Mosqueda	AA I	CSDT	
48.	RICKY PATRIARCA		CSDT	
49.	CARLO ALES DIZON	AA VI	CSDT	
50.	April Jane L. Dundua	Nurse	CSDT	
51.	FRANCELINA CAMACHO	HT-I	CSDT	
52.	JONAFLOR SUCALDITO	EPS II	CSDT	
53.	Joey Lozano	ITO-I	CSDT	

5/8/19

5/8/19